**Adult Health Home Care Manager**

F/T Health Home Care Manager works with and oversees the process with individuals to develop and maintain a comprehensive plan for accessing and using services and supports necessary for a person’s health.

**Principle Duties and Responsibilities:**

* Assures that Health Home (HH) enrollees receive needed medical, behavioral, and social services with the overarching goal of improving individual health outcomes
* Assumes overall responsibility and accountability for coordinating all aspects of the individual’s care
* Provides Care Management Services at various Community locations and Member’s homes
* Leads multidisciplinary teams of medical, mental health, chemical dependency treatment providers, social workers, nurses and other care providers toward assuring enrollees receive services
* Explores with the enrollees their immediate needs and their longer term goals and vision for their recovery
* Assesses needs, monitors progress with enrollee/legal representative and care team, modifies or updates the care plan or goals
* Assists in scheduling and keeping appointments, advocates and arranges for needed services and monitors delivery of services
* Evaluates care needs at transitions, arranges safe transition plans, updates care team, updates information with providers and care plans
* Activities including promoting self-management, facilitating family/legal representative meetings, seeking peer supports and educating enrollees of their rights
* Identifies community networks and supports that will be utilized to address needs

**Job Requirements:**

1. Master’s or Bachelor’s degree in healthcare or human services. Two (2) year’s experience in providing services to individuals diagnosed with a serious mental illness, a substance dependence, or chronic health conditions, Or
2. CASAC. Two (2) years of experience in providing services to individuals with a substance dependence/co-occurring disorders, Or
3. Bachelor’s degree or higher in ANY field with either: three (3) years of experience, or two (2) years of experience as a Health Home care manager serving the SMI or SED population

* **Must have** a valid Driver’s license and own transportation
* Multilingual a plus

**Benefits:**

Circare is an Equal Employment Opportunity employer offering competitive salaries and a comprehensive benefits package that includes:

* Medical Insurance (with employer funded HRA-Health Reimbursement Arrangement)
* Dental, Vision, and Life Insurance
* Profit Sharing Plan and 401K option
* Flexible Spending Accounts
* Employee Assistance Program (EAP)
* Training and Continuing Education Opportunities
* Student Loan Reimbursement Program

**Circare also offers a variety of benefits to support employee Work/Life Balance:**

* Generous Paid Leave
* Paid and Optional Holidays
* Short and Long-Term Disability

Paid Family Leave

Circare is a not for profit community based agency located in Syracuse, New York. Circare supports individuals and their families who encounter barriers to their health and wellness, both physical and behavioral, to develop the resources to live a satisfying and naturally interdependent life. Our core value of providing person and family centered services is embedded in all of our programs and promotes personal choice, respect for diversity, individuality, and community inclusiveness.

Please submit a cover letter and resume to Brittany Prignon, Circare, 620 Erie Blvd. West, Suite 302, Syracuse, NY 13204 or go to [www.cir.care](http://www.cir.care) to submit by e-mail. EOE