



## **Assembly Line Worker**

### **Summary/Objective**

The assembler assembles products until they are completed to customer expectations with procedures and routing operations by performing the following duties.

### **Essential Functions**

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

1. Performs bench-type processes to complete subassemblies, and finished assembly using hand tools and electronic (Hot Glue) and pneumatic tooling.
2. Reports defective materials or questionable conditions to the department supervisor.
3. Maintains the work area and equipment in a clean and orderly condition and follows prescribed safety regulations.
4. Will be exposed to sharp objects on a regular basis.
5. Completes tasks as directed by manufacturing schedules with minimum supervision.

### **Competencies**

1. Production minded.
2. Learning Orientation.
3. Time Management.
4. Thoroughness, and quality driven work.

### **Supervisory Responsibility**

This position has no supervisory responsibility.

### **Work Environment**

While performing the duties of this job, the employee is regularly exposed adhesive materials. The employee occasionally works near moving mechanical parts and in high volume equipment. The noise level in the work environment is moderate.

### **Physical Demands**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

While performing the duties of this job, the employee is required to stand for the entirety of their shift. The employee is frequently required to use hands to handle, or feel objects, tools, or controls and to assemble products. The employee is required to walk; reach with hands and arms; stoop, kneel, crouch or crawl; and talk or hear.



The employee must regularly lift and move up to 10 pounds, frequently lift and move up to 25 pounds, and occasionally lift and move up to 50 pounds. Specific vision abilities required by this job include close vision, peripheral vision, depth perception and the ability to adjust focus.

Job rotation will be expected, and the ability to train on multiple jobs is also a basic job requirement.

#### **Position Type/Expected Hours of Work**

This is a full-time position. Days and hours of work are Monday through Thursday, 7:00 a.m. to 5:30 p.m. Occasional overtime required.

#### **Travel**

No travel is expected for this position.

#### **Required Education and Experience**

1. High school diploma or GED preferred but not necessary **or**
2. Equivalent work experience

#### **Preferred Experience**

1. Previous job tasks that encompassed high levels of manual dexterity
2. One year of related experience.

#### **Additional Eligibility Qualifications**

None required for this position.

#### **Work Authorization/Security Clearance (if applicable)**

NA

#### **AAP/EEO Statement**

Northland Filter LLC. is an Equal Employment Opportunity employer and welcomes all qualified applicants. Qualified applicants will receive fair and impartial consideration without regard to race, sex, color, religion, national origin, age, disability, veteran status, genetic data or any other legally protected status.

#### **Other Duties**

Please note this job description is not designed to cover or contain a comprehensive listing of activities, duties or responsibilities that are required of the employee for this job. Duties, responsibilities and activities may change at any time with or without notice.



**Signatures**

This job description has been approved by all levels of management:

Manager\_\_\_\_\_

HR\_\_\_\_\_

Employee signature below constitutes employee's understanding of the requirements, essential functions and duties of the position.

Employee\_\_\_\_\_ Date\_\_\_\_\_