

# D&D Motor Systems, Inc.

## JOB DESCRIPTION

Position Title: AutoCAD Operator & Engineering Dept Assistant

We are a high growth company which designs and manufactures electric motors for various markets such as: golf cars, go-carts, forklift trucks, electric cars, hydraulic lift applications, mining vehicles and many more.

### Basic Responsibilities:

- The job entails creating and adjusting all company electric motor and component prints in AutoCAD. In addition, as an assistant to the engineering department, help in anyway to design, manufacture, and test new sample motors
- **Schedule** : 7am – 3:30pm

### Preferred Employee Characteristics

- Hardworking and willing to learn new things. \*\*\* **MUST HAVE OWN TRANSPORTATION !!!**
- Punctual – Attendance critical \*\*\* **MUST BE FLUENT IN ENGLISH !!!**
- **AutoCAD experience in Manufacturing Required !!!**
- Self-starter requiring little supervision once trained.
- Personal transportation required.
- Basic GED or high school equivalent required. Min technical school training preferred.

### Benefits

- Salary range: **\$ 18+ / hr** – Salary based on experience!! - **Performance based merit raises available Quarterly !! 90 Day Salary Increase Review**
- Full Healthcare and Dental benefits including Health Saving Account deposits.
- Simple IRA Retirement Plan – 100% match up to 3% of salary
- Year-end Bonus Potential - Ranges from 7.5 – 20%
- We are a small company with a very personal environment. You are just not another number here, your part of the family!

**Fax Resumes to: Mike at 315-701-0859 or  
email to: [sales@ddmotorsystems.com](mailto:sales@ddmotorsystems.com)**

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