



DEPARTMENT OF PARKS, RECREATION & YOUTH PROGRAMS

CITY OF SYRACUSE, MAYOR BEN WALSH

NAME: _____

PHONE: _____

DAYS AVAILABLE: _____

HOURS: _____

PLEASE CHECK NEXT TO ALL JOB LISTINGS YOU ARE INTERESTED IN:

- MOBILE EVENT CREW:** Will work alongside the Special Events Division to assist with the setup and execution of special events programs. Demonstrates enthusiasm and the ability to communicate professionally with participants. Ability to work in a team environment. This job can be physically demanding as it requires the set up and take down of event equipment, inflatables, tables, chairs, movie screens and kayaks. Driver's License Required.
- WEEKEND PERMIT LABORER:** Responsibilities include cleaning and prepping park sites for permitted activities, emptying trash, litter clean up, opening and closing park facilities and restrooms, cleaning picnic shelters and wedding locations. Applicants should be capable of doing physically strenuous labor at times. Applicants must be self-motivated as they often work with little supervisions and must be able to do their job independently. Driver's License Required.
- NIGHT & WEEKEND LABORER:** Applicant will assist the Adult Athletics division to assist with setup and execution of athletic leagues, permits at athletic fields, and other events. Job duties include: clean bathrooms, pick up trash around each site, unlock and lock bathrooms and equipment, set up equipment and take down equipment, communicate with participants and permit holders. Driver's license required.
- POOL REC AIDE:** Job duties include: greeting patrons at the front door. Help with cleaning and sanitizing the bathrooms, locker rooms and just general up like keep like taking out the trash. Keep track of swimmer head count. Walk the deck and through the bathrooms to lend extra hand enforcing rules and keeping things tidy.
- NIGHT SECURITY:** Job duties include: Staying alert in order to see and hear individuals trying to enter the pool after hours. Checking the fences for any cuts at the beginning and end of every shift. Securing the facility before leaving the premises. Check and secure the locks on all the doors and fences before leaving the facility.
- CERTIFIED POOL OPERATOR:** Does regular preventive maintenance of pools and filter systems. Cleans and services filter also backwash filter. Takes chlorine and other chemical reading of pool water and adjust chlorine levels as needed. Certification required.
- LIFEGUARD:** Maintain a safe swimming environment by scanning the water and enforcing pool rules and regulations. Administer first aid in the event of an injury. Rescue swimmers in distress or danger of drowning. Administer CPR or artificial respiration if necessary. cleaning and sanitizing the bathrooms, locker rooms and just general up like keep like taking out the trash. Keep track of swimmer head count. Walk the deck and through the bathrooms to lend extra hand enforcing rules and keeping things tidy.
- WATER SAFETY INSTRUCTOR:** Teach students swimming skills and water safety according to the curriculum and standards of the American Red Cross.



- FITNESS/WELLNESS CLASS INSTRUCTOR:** Opportunities exist for experienced fitness, yoga, or dance instructors to lead sessions for youth, adults and/or seniors. Requirements: Experience leading safe, effective group classes. Certification by one or more national organizations may be necessary where applicable. Must be CPR/AED certified. Proposals for new class themes are welcome!
- SUMMER AIDE:** Assist site director in the operation of a daytime youth recreation program in a City Park or as part of a mobile recreation unit. Duties may include leading or assisting with active, outdoor recreational games and activities; passive/indoor games and activities; arts and crafts projects; providing close supervision on field trips; assisting with a lunch or dinner program; coaching a sports team; assisting with general clean-up duties around the park and community center. Will be working with youth primarily between the ages of 7-14 (unless otherwise noted).
- SUMMER AIDE SITE DIRECTOR:** Responsible for leading all aspects of a summer recreation program at one City Park location or a Mobile Recreation unit. Primary responsibilities include creating and overseeing a comprehensive, age-appropriate schedule of activities for a summer youth recreation program; maintaining safety and security of park and facility, and responding appropriately to emergencies; supervising staff; monitoring registration/sign-in; preparing weekly and monthly administrative reports. Responsibilities also include implementing and overseeing all safety protocol, including those related to Covid-19, and may also include administering a lunch or dinner program and overseeing field trip activities. Experience leading a youth recreation program preferred. CPR/AED certification required.
- SUMMER AIDE/PHYSICAL ACTIVITY SPECIALIST:** Responsible for implementing specialized physical activity and wellness components of city parks-based youth and senior recreation programs. May include implementing fitness/wellness curricula, teaching classes; compiling program reports, and proposing new sessions.
- FIELD MAINTENANCE WORKER:** The Field Maintenance worker is responsible for executing the seasonal Field Maintenance program including: general field maintenance duties, assisting with field maintenance projects, cleaning park grounds and buildings, as well as operating small landscape related equipment and assisting with special functions.
- TRAILS MAINTENANCE WORKER:** The Trails Maintenance worker is responsible for assisting the Trails Coordinator with the following: general trail maintenance duties, assisting with trail maintenance projects, cleaning park and trails grounds, as well as operating small landscape related equipment and assisting with special functions.
- GROUNDS MAINTENANCE WORKER:** The Grounds Maintenance worker is responsible for assisting Grounds Labor Crews with Park Maintenance. Typical work responsibilities include: general park maintenance duties, assisting with field and park maintenance projects, cleaning park grounds and buildings, as well as operating small landscape related equipment and assisting with special functions.
- GREENHOUSE MAINTENANCE WORKER:** The Greenhouse Maintenance Worker is responsible for assisting the Greenhouse Coordinator with seasonal planting schedule. Typical work responsibilities include: perform basic maintenance such as cutting grass, emptying bins, managing weed control and leaf raking, plant and nurture new trees, flowers, and various plants, work with hand tools, operating small landscape related equipment, light maintenance, litter and debris removal, and assisting with special functions