

Policy Name:	Self-Sufficiency Guidelines for Adult and Dislocated Workers
Date Last Modified	March 24, 2023
Date Board Approved:	April 14, 2023
Owner:	Adult Workforce Services Manager
Review Date:	March 30, 2023

Policy:

Self-Sufficiency Guidelines apply to all Adult and Dislocated Workers indicating that they are employed at the time of their initial and comprehensive assessments for Workforce Innovation and Opportunity Act (WIOA) eligibility for basic and individualized career services.

WIOA Training Services may be provided to Adult or Dislocated Worker eligible customers who are employed and require training to attain new skills or “upskill” to secure, maintain, or retain employment. The customer’s new or continued employment must lead to or support economic self-sufficiency, specifically sustainable, fulltime employment. Self-sufficiency is defined by the Onondaga County Workforce Development Board (OCWDB, a.k.a. CNY Works, Inc.) as an individual earning more than \$35.00 per hour or more than \$1,400.00 per week, excluding employee benefits. Individuals earning \$35.00 per hour or less at time of initial assessment will be determined to be living below the Self-sufficiency guideline for Onondaga County.

CNY Works Career Center Workforce Managers and Advisors must ensure that the customer’s wages or earnings are documented in the New York State Department of Labor (NYSDOL) One Stop Operating System (OSOS) via case notes or “Comments”.

Reference Documents:

WIOA sec. 134(d)(1)(A)(x) - activities to adjust the economic self-sufficiency standards referred to in subsection (a)(3)(A)(xii) for local factors, or activities to adopt, calculate, or commission for approval, economic self-sufficiency standards for the local areas that specify the income needs of families, by family size, the number and ages of children in the family, and substate geographical considerations.

Preamble to the Final Rules and Regulations (Labor) – Page 301. Comments: A commenter stated that the determination of a “self-sufficient wage” should be left to the State and local areas and driven by local circumstances. Department Response: The Department maintains the self-sufficiency standard. States may develop a State self-sufficiency standard, and local areas may adjust the standard, within the set parameters of WIOA sec. 134(c)(3) and (d)(1)(a).