

Addendum to the Individual Training Account (ITA) Funding Policy

Effective: February 9, 2026 – September 30, 2026, End of Quarter 1, Program Year 2026

Board Approval: February 6, 2026

Purpose

Due to the high volume of the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth Individual Training Account (ITA) requests and limited available funding, this addendum establishes a **temporary cap** on ITA training costs. This measure is intended for eligible participants funded under the Workforce Innovation and Opportunity Act (WIOA) Adult, Dislocated Worker, and Youth to ensure services can be extended to a greater number of eligible customers.

Temporary ITA Funding Cap

Effective February 9, 2026, and continuing through September 30, 2026, the following temporary cap will be applied:

- A maximum of **\$2,500** in approved ITA training costs per participant program year for:
 - WIOA Adult
 - WIOA Dislocated Worker
 - WIOA Youth

This temporary cap applies to all new ITA approvals issued during the effective period of this addendum.

Exemption for QUEST Participants

This addendum **does not apply** to participants eligible under the Quality Jobs, Equity, Strategy, and Training (QUEST) grant.

- QUEST-eligible ITAs will continue to follow the original Individual Training Account (ITA) Funding Policy, maintaining the existing cap of **\$7,500** for participant per program year.

Duration

This addendum remains in effect from February 9, 2026 through September 30, 2026, unless amended or rescinded by the Onondaga County Workforce Development Board.